

PERSONAL INFORMATION

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PERSONAL STATEMENT

"Dirigente Tecnologo - I livello", from 01/01/2021, with a permanent contract c/o C.N.R. - Consiglio Nazionale delle Ricerche

WORK EXPERIENCE

01/01/2015–Present

Responsible - Ufficio "Controllo di gestione" ("Management Control" office)

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

- development of accounting systems;
- project management;
- project planning;
- management control;
- governance support;
- economic-financial verification of the programming;
- monitoring of the use of the budget;
- monitoring and evaluation of costs, returns, results and funding sources;
- performance measurement.

- 20/06/2019–Present

Administrative Manager

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

- P.O.N. project "SHINE - Strengthening of Italian nodes in E-RIHS"

25/04/2009–24/04/2018

Auditor

Consortium GARR, Rome (Italy)

GARR is the ultra-broadband network dedicated to the Italian research and education community. Its main objective is to provide high-performance connectivity and to develop innovative services for the daily activities of researchers, professors and students as well as for international collaboration

01/04/2013–31/03/2021

Auditor

Fondazione "Lelio e Lisli Basso" - ISSOCO, Rome (Italy)

Fondazione Lelio e Lisli Basso – ONLUS is a prestigious international centres for documentation and research on contemporary society, training and cultural promotion. Founded in Rome in 1973 with the merger of Lelio Basso's rich personal library and the Institute for the Study Of Contemporary Society.

01/01/2010–31/12/2014

Director - Ufficio "Contabilità Generale e Bilancio" ("General Accounting and Budget" Office)

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

- operative programming;
- budgeting and financial planning;
- financial and economic accounting;
- financial and economic management;
- development of accounting systems.

2013

Ministero dell'Economia e delle Finanze - R.G.S. - Isp. Gen. Contabilità e Finanza Pubblica,

Contact person for the CNR in the experimentation project, initiated by the Ministry of the Economy and Finance - Department of the General Accounting Office of the State, for the adoption of the Integrated Account Plan

2012

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Member of the Working Group "Due diligence", with the task of carrying out an adequate analysis activity in specific areas of the Body

2011

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

charged with the drafting of the new regulation of administration, accounting and finance

01/01/1989–31/12/2009

Section chief - Ufficio "Ragioneria, Bilancio e Riscontro" ("Accounting, Budget and Control" Office

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

- operative programming;
- budgeting and financial planning;
- financial and economic accounting;
- financial and economic management;
- development of accounting systems.
- financial control;
- control of the legitimacy of the expenditure commitments.

2007–Present

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Member of the "Permanent Working Group for the support to the management of national and international research projects of the CNR"

2004

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Member of the "Working Group for the implementation of the CNR / INAF memorandum" concerning the transfer of some CNR research facilities at the National Institute of Astrophysics

2003–2004

I.N.A.F. - Istituto Nazionale di Astrofisica, Rome (Italy)

Member of the "Working Group for the drafting of the Administration, Accounting and Finance Regulations" and the related operating manual, as well as for the design and implementation of the consequent information system.

2001–2002

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Member of the "Working Group for the design, implementation and production of the new CNR accounting discipline system"

The project was intended to design and implement a brand new and complete information-accounting system integrated with other information systems

1998–2004

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Member of the "Study commission for the creation of new architectures, standards and metrics for the visualization, dissemination and exploitation of research results", with the aim of creating "CNR Report" and the task of:

- studying new structural solutions in order to improve the process of creating the "CNR Report";
- analysing and apply quantitative and qualitative evaluation methods of the production of the bodies of the institution;
- study new forms of dissemination of the results of the CNR research structures.

As part of the Commission, he has dealt with the re-elaboration of the accounting data reported in the final accounts and in the Agency's forecast budgets, of the study and analysis of the nature indices financial, with the publication of some articles on the same "CNR Report".

1995–1997

C.N.R. - Consiglio Nazionale delle Ricerche, Rome (Italy)

Participation to the project "Experimental implementation of the new accounting regulation of the CNR" dedicating to:

- study and evaluation of the effects on the budget of the Entity deriving from the new management of entry and expenditure by the offices involved in the experimental phase;
- creation of an accounting system for the decentralized offices
- activation of the procedures for the connection of the accounting system of the decentralized offices with that of the central office;
- general coordination of the entire accounting activity;
- reorganization all the related procedures;
- training the employees of the decentralized offices;
- compatibility verification of the entity's budget structure with the objectives of the regulation;
- evaluation of the conditions for the general extension of the regulatory provisions;
- supervision of accounting and transmission of accounting data of the decentralized accounting structures.

1990–2017

Teacher/lecturer in several training and upgrade courses, in CNR and in other research institutions, in accounting and finance, operational and financial planning, legitimacy and financial control, management control and governance.

1990–2018

Author of some articles and reports on the financial management, financial planning, budget analysis and managerial control.

1990–2015

Author of some operative manuals of the applications and procedures designed and implemented

17/08/1987–31/12/1988

Employee

INSEAN - National institute of naval engineering and maritime architecture, Rome (Italy)

- financial control;
- control of the legitimacy of the expenditure commitments.

EDUCATION AND TRAINING

20/03/1987

Graduation in Economics

EQF level 7

Università di Roma "La Sapienza", Roma (Italy)

discussing the thesis: "The budget system in the programmed business management: designing and drafting a software application" with prof. Franco Fortuna with final vote of 99/110.

12/07/1980 **Diploma of accountant and commercial expert**
 I.T.C. "Michelangiolo", Rome (Italy)
 with final vote of 54/60.

1990–2015

Participant in many training and upgrade courses in accounting and finance, financial planning, project management, governance, performance measurement, accountability.

PERSONAL SKILLS

Mother tongue(s) Italian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	C1	B1	B1	B2
French	A2	A2	A2	A2	A2
Spanish	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills - Good communication and interpersonal skills acquired during one's professional life.

Organisational / managerial skills - Leadership and good organisational skills gained as responsible for over 25 years of working group and offices.

Job-related skills

- development of accounting systems;
- project management;
- project planning;
- management control;
- governance support;
- economic-financial verification of the programming;
- monitoring of the use of the budget;
- monitoring and evaluation of costs, returns, results and funding sources;
- performance measurement;
- operative programming;
- budgeting and financial planning;
- financial and economic accounting;
- financial and economic management;
- development of accounting systems;
- financial control;
- control of the legitimacy of the expenditure commitments.

Digital skills

SELF-ASSESSMENT

Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Independent user	Independent user

Digital skills - Self-assessment grid

- Excellent mastery in the use of office automation tools ;
- Expert in the use of SQL platforms;
- Knowledge of various programming languages (Java, C++, Python, Pascal, FORTRAN, COBOL)

Declaration

In compliance with the Italian legislative Decree no. 196 dated 30/06/2003, I hereby authorize you to use and process my personal details contained in this document..

Rome, 01/02/2022