

## Notice of selection IFAC-19-2024-FI

THIS ENGLISH LANGUAGE TRANSLATION DOES NOT HAVE LEGAL VALUE IN ITSELF, AND THUS DOES NOT SUPERSEDE THE ITALIAN VERSION OF THE ANNOUNCEMENT (BANDO).

SELECTION PROCEDURE FOR ONE RESEARCH GRANT (type of grant: "EARLY STAGE RESEARCHER OR 0-4 YRS (POSTGRADUATE / POST-BACCALAUREATE)") FOR COLLABORATION IN RESEARCH ACTIVITIES IN THE RESEARCH PROJECT "Scout-2 HydroGNSS Mission Requirements Definition".

### THE DIRECTOR

**CONSIDERING** Legislative Decree No. 127 of 4 June 2003 on "Reorganization of the National Research Council (CNR)";

**CONSIDERING** Legislative Decree No. 213 of 31 December 2009 on "Reorganization of the research institutions to implement Article 1 of Law No. 165 of 27 September 2007";

**CONSIDERING** the Statute of the Consiglio Nazionale delle Ricerche, issued by order of the President No. 93 protocol 0051080/2018 of 19 July 2018 and published on the website of the Ministry of Education, University and Research on 25 July 2018, which entered into force on 1 August 2018;

**CONSIDERING** the Rules of Organization and Functioning of the CNR issued by order of the President No. 14, protocol 0012030 of 18 February 2019 and published on the institutional site of Consiglio Nazionale delle Ricerche and the Ministry of Education and Research, which entered in force on 1 March 2019;

**CONSIDERING** the Decree of the President of the Republic No. 445 of 28 December 2000 on "Consolidated laws and regulations on administrative documentation" and successive amendments;

**CONSIDERING** Legislative Decree No. 196 of 30 June 2003 concerning "Code regarding the protection of personal data";

**CONSIDERING** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection and processing of personal data, circulation of such data, and repealing Directive 95/46/EC, the General Data Protection Regulation, published in the European Official Journal of 4 May 2016;

**CONSIDERING** Article 22 of Law No. 240 of 30 December 2010 which entered into force on 29 January 2011;

**CONSIDERING** Article 14, paragraph 6 septies, of Decree-Law No. 36 of 30 April 2022, converted into Law No. 79 of 29 June 2022, which introduced, among other things, research contracts to replace the research grants pursuant to Article 22 reported in the previous recital;



**CONSIDERING** that the aforementioned Article 14, paragraph 6 quaterdecies, of Law No. 79 of 29 June 2022 contains transitional provisions for the abolition of research grants and the introduction of research contracts as a complete regime by providing, in particular, that for the 180 days following the date of entry into force of the Law, or until the end of December 2022, and limited to the resources already programmed or approved by the respective governing bodies, universities, institutions whose scientific specialization diploma is recognized as equivalent to the title of research doctor, and public research bodies could still launch procedures for the assignment of research grants;

**CONSIDERING** that Decree-Law No. 198 of 29 December 2022 "Urgent provisions on legislative terms", in force since 30 December 2022, provided, in paragraph 1 of Article 6, entitled "Extension of terms on university and research", for the modification of Article 14 of Law No. 79 of 29 June 2022, paragraph 6 quaterdecies by establishing that until 31 December 2023, and limited to the resources already programmed or approved by the respective governing bodies within the aforementioned deadline, universities, institutions and public research bodies could still launch procedures for the conferral of research grants pursuant to Article 22 of Law No. 240 of 30 December 2010;

**CONSIDERING** that Decree-Law No. 215 of 30 December 2023 "Urgent provisions on regulatory terms", in force since 31 December 2023, provided, in paragraph 4 of Article 6, entitled "Extension of deadlines in the field of universities and research", for the amendment of Article 14 paragraph 6 quaterdecies of Decree-Law No. 36 of 30 April 2022 converted, with amendments, by Law No. 79 of 29 June 2022, by extending until 31 July 2024 the possibility of establishing procedures for the award of research grants pursuant to Article 22 of Law No. 240 of 30 December 2010 by universities, institutions and public research bodies, limited to resources already programmed or decided by the respective governing bodies within the said period;

**CONSIDERING** the guidelines for the assignment of grants for conducting research activities by the CNR, approved by the Board of Directors under order No. 28 on 9 February 2011, and subsequently amended by resolutions No. 62 of 23 March 2011, No. 186 of 22 September 2011 and No. 189 of 27 November 2013;

**CONSIDERING** Ministerial Decree No. 102 of 9 March 2011, concerning the definition of the minimum amount of research grants;

**CONSIDERING** Law No. 183 of 11 November 2011 and in particular Article 15 (Stability Act 2012);

**CONSIDERING** the Directive of the Ministry of Public Administration and Simplification No. 14/2011 to implement new provisions relating to the certificates and self – certification required by Article 15 of Law No. 183 of 12 November 2011;

**CONSIDERING** Law No. 35 of 4 April 2012 and in particular Article 8, paragraph 1;

**CONSIDERING** Legislative Decree No. 33 of 14 March 2013 concerning "Reorganization of the rules concerning the publicity, transparency and dissemination of information by public administrations";

**HAVING VERIFIED** that the costs arising from the assignment of a research grant are covered by funds from the Research Project "Scout-2 HydroGNSS Mission Requirements Definition" acronym HydroGNSS, Project DIT.AD012.160, with financial variation n. 6085 on 19/09/2024 and n. 8884 on 18/10/2024, CUP B95F21002000005, GAE P0001785 on 2024, provisional commitment No. 261.

## ANNOUNCES

### Article 1

#### Objective of Selection

There will be a public selection procedure, based on qualifications and an interview, for the assignment of 1 (one) research grant (type of grant: “Early stage researcher or 0-4 yrs (postgraduate / post-baccalaureate)” in order to conduct research related to the Scientific Area “04 - Earth science” at the Nello Carrara Institute of Applied Physics IFAC of the CNR and Universities Uniroma1 (Sapienza) and Uniroma2 (Tor Vergata), which carries out experimental development research and technology transfer in many areas of applied physics and ICT within the research programme “Scout-2 HydroGNSS Mission Requirements Definition”. The activities will have the following theme: “GNSS-R data analysis, development and use of microwave electromagnetic modeling” under the scientific responsibility of Dr. Emanuele Santi.

### Article 2

#### Duration and Amount of the Research Grant

The research grant will run for **1 year** (one year) and may be subject to extension or renewal in compliance with the legislation in force. The total duration of the relationships established with the holder of the grant, and of the contracts of employment for a fixed-term subordinate referred to in Article 24 of Law 240/2010, which have also occurred with different universities (whether state, non-state or long-distance), as well as with the institutions referred to in Article 22, paragraph 1, of Law 240/2010, may not in any case exceed 12 years, even if not continuous, including all employment relationships, collaborations, research grants and scholarships; time spent on maternity leave or on leave for reasons of health and periods prior to Law 240/2010 will not be taken into consideration in the calculation, according to current legislation.

A postponement of the start date of the research activity under the grant for research activities, or disruption thereof, will be allowed in the case of maternity or illness exceeding thirty days. An interruption of the activity under the grant for research activities that is justified under the foregoing provisions shall entail the suspension of the payment of the amount of the grant for the period of the interruption itself, excluding the application of Article 13 for disciplinary or other specific rules. The end date of the grant for the research activities will be extended by a period equal to the duration of the interruption.

The amount of the research grant, paid in monthly instalments in arrears, is set at euro 19.367,00 (gross income).

This amount does not include any remuneration for travel in Italy or abroad as may be necessary to carry out the research activities related to the grant. Travel expenses are determined in proportion to those of employees engaged at the CNR at professional level III.

The grant holder will be covered by a cumulative insurance policy underwritten by the CNR.

The selected candidate will carry out her/his research activities in an autonomous manner, within the limits of the programme prepared by the head of the research unit, without predetermined working hours.

## Article 3

### Requirements for Applicants for Selection

Applicants for selection must be individuals who, whatever their nationality or age, meet the following requirements at the date of expiry of the deadline for the submission of applications:

- a) Early stage researcher or 0-4 yrs (postgraduate / post-baccalaureate): Degree (diploma di laurea) obtained according to the regulations in force before Ministerial Decree 509/99, or a degree (laurea specialistica/magistrale) (Ministerial Decree 5 May 2004) in Master's Degree in Engineering or equivalent qualification
- b) All qualifications obtained abroad (bachelor's degree or other qualification) must have previously been recognized in Italy in accordance with the current legislation (information on the website of the Ministry of University and Scientific Research: [www.miur.it](http://www.miur.it)). The equivalence of those diplomas obtained abroad that have not already been recognized in Italy through the formal procedure expected above will be evaluated, for the sole purpose of the present selection, by the Examining Committee constituted according to Article 6, paragraph 1, of the Disciplinary concerning the conferimento di assegni per lo svolgimento di attività di ricerca ai sensi dell'articolo 22 della legge 240 del 30 dicembre 2010 ([https://archivio.urp.cnr.it/copertine/urp\\_evidenza/Nuovo\\_disciplinare\\_assegni\\_di\\_ricerca.pdf](https://archivio.urp.cnr.it/copertine/urp_evidenza/Nuovo_disciplinare_assegni_di_ricerca.pdf));
- c) Knowledge of English;
- d) Knowledge of Italian (for foreign applicants only).

## Article 4

### Applications and deadlines

Applications, which must use the attached form (Attachment A), should be sent to the Nello Carrara Institute of Applied Physics (IFAC-CNR) exclusively by certified electronic mail (Posta Elettronica Certificata, PEC) to the email address: [protocollo.ifac@pec.cnr.it](mailto:protocollo.ifac@pec.cnr.it) by the final deadline of **31/12/2024 (December 31, 2024)**. If the time limit for the submission of applications falls on a public holiday, that period shall be deemed to be extended to the first working day immediately following the public holiday. Applications submitted after the deadline and applications that are incomplete will not be considered. The subject of the email should include a reference to the selection notice No. **IFAC-19-2024-FI**.

Applications sent electronically and certifications pursuant to Decree of the President of the Republic 445/2000 will be considered valid if the author is identified by the computer system through the access credentials related to the personal use of certified electronic mail (PEC).

Foreign candidates can send the application and the declarations referred to in the fifth paragraph below to the email address: [uff.concorsi@ifac.cnr.it](mailto:uff.concorsi@ifac.cnr.it) and then sign them during the oral selection interview. If it is not possible to sign the application with a digital signature, a foreign candidate can validate their application by signing it by hand before the interview.

A confirmation email will be sent to the candidates.

Applicants must produce a form of self-certified curriculum vitae in PDF format to be completed in accordance with Articles 46 and 47 of the Decree of the President of the Republic 445/2000 and subsequent amendments, and to this end they must use the attached form (Attachment B), which testifies to the truthfulness of the contents of the curriculum vitae, and accompany this with a copy of a valid identity document (Article 76 of the Decree of the President of the Republic 445/2000). The same identity document, with a legible signature, should be presented at interview as specified in Article 7 and no other documents will be accepted.

In the curriculum vitae the applicant must indicate their personal facts and qualities, and in particular she/he must analytically indicate their studies, qualifications, publications in print and/or patents, services provided, functions performed, positions held and any other scientific, professional and educational activity, giving exact references for each indicated qualification.

The aforementioned declarations have to be analytically detailed and contain all the elements needed for the selection, so that the Examining Committee can evaluate the qualifications to which they refer. Any information furnished in a form different from what is stated above will not be evaluated. Self-certifications for Italian citizens will apply to citizens of the European Union. Non-EU citizens resident in Italy can only use a self-declaration in cases where the facts and qualifications are certifiable or ascertainable by public or private Italian subjects.

The administration will perform suitable checks on the truthfulness of the declarations furnished under Article 71 of the Decree of the President of the Republic 445/2000.

In their applications to be selected, applicants with disabilities must explicitly request support in relation to their disability.

The applicant's publications (e.g., technical reports, monographs, book chapters, and patents) that cannot be found on the internet, and those that can be found on the internet but are not free to access, should be sent by the applicant by e-mail.

**The applicant must not produce any further documentation, in accordance with Article 15 of Law 183/2011.** *Pursuant to Article 15 of Law 183/2011 it is prohibited to exhibit to public administrations and private operators of public services, certificates concerning status, facts and personal qualities that are, therefore, always replaced by declarations replacing certifications and self-certifications (Articles 46 and 47 of the Decree of the President of the Republic 445/2000).*

The application must be accompanied by a form (Attachment C) in PDF format concerning information on the processing of personal data provided pursuant to Regulation (EU) 2016/679; the above-mentioned form must be filled in, dated and signed by the applicant with a legible signature.

All communications regarding this selection notice will be sent to the certified electronic mail (PEC) address of the candidates. CNR does not assume any liability for any failure of the web connection.

## Article 5

### Exclusion from Selection

Applicants are provisionally admitted to the selection process.

Exclusion from the selection process because of a failure to meet the requirements can be decided at any time with a motivated decision by the Director of the Institute. The exclusion will be communicated to the applicant.

## Article 6

### Examining Committee

The Examining Committee shall be appointed by order of the Director of the Institute and shall be composed of three members, one of which will be the project manager, who will be a technologist or researcher and may be internal or external to the institution, and two substitutes members who are researchers and experts in the field and who could be internal or external to the institution. The Director, if it is deemed necessary to activate the procedure for evaluating the equivalence of qualifications obtained abroad, as in the last sentence of Article 3, paragraph 1 of the Regulations, may appoint, as one of the members of the Committee, a university professor. The functions of secretary may also be provided by a member of the Committee.

At the first meeting, the Committee will appoint its own president, and, if necessary, the member who will perform the functions of secretary.

The Committee may also carry out its processes with the aid of videoconferencing tools.

The Committee shall conclude its work within sixty days of the deadline for submitting applications, except in cases in which this is impossible on reasonable grounds.

## Article 7

### Selection Procedure and Ranking

The Committee will make its selection by evaluating qualifications and holding interviews. The Committee will give a total score of up to 100, composed of 70 points for the assessment of the qualifications and 30 points for the interview.

The Committee will declare the preliminary criteria and parameters which it will adopt, with specific reference to the characteristics of the research project. These criteria and parameters include the requirements for the type of grant such as an assessment of degrees, diplomas and certificates of attendance for post-graduate qualifications, obtained in Italy and abroad, and of research activities in public or private institutions, under contracts, grants or assignments of collaboration, both in Italy and abroad, in the manner stated in Article 4.

Those who have submitted an application to be selected that meets the terms and conditions referred to in Article 4 and who have not received notice of exclusion from selection by certified electronic mail (PEC) are required to appear on **January 23, 2025 at 10:00** at the **Consiglio Nazionale delle Ricerche – Area di Ricerca di Firenze - via Madonna del Piano n. 10 CAP 50019 Sesto Fiorentino (FI) – Edificio F – Piano Mezzanino– Sala Riunioni 1**, where the interview will take place.

If the candidate so requests, she/he can attend the interview by connecting electronically through the edumeeting platform, activated by entering the address on any browser, e.g. Firefox or Chrome: **<https://edumeeting.area.fi.cnr.it/>**, name of channel: *selezione\_IFAC-19-2024-FI*, (in the field "Your name" enter your first and last name and click "Audio and video", to allow edumeeting to use your computer's microphone and camera), to support the interview.



Anyone wishing to attend for an oral interview can do so by presenting themselves at the office or through the link above. This notice is an official notice for the candidates, to whom no other communication will be sent. Each candidate will be informed, before the interview and by letter sent by certified electronic mail (PEC), of the score obtained in the evaluation of their qualifications.

After the interview, the Committee will compile a list of the examined applicants, giving the score each candidate obtained in the interview; the list, signed by the president and the secretary of the Committee, will be posted at the interview site on the same day as the interview.

To be eligible for interview, applicants must present a valid identity document. Applicants who do not present this at the interview will be declared ineligible.

At the end of its work, the Committee will prepare a report in which reasoned judgments on each applicant are expressed, even if these are in a not extended form.

The Committee will rank the candidates by merit in descending order with respect to the final score, which will be the sum of the scores achieved in the evaluation of qualifications and the interview, and indicate the winner/s. In the case of equal scores, the younger candidate will be preferred.

The merit ranking will be approved by the Director of the Institute, and will be published by the same Director on the notice board of the interview site, on the CNR website: [www.urp.cnr.it](http://www.urp.cnr.it), and using all other forms of advertising provided for in this notice of selection.

All applicants will be informed of the final results through a certified electronic mail (PEC) message. Just the winner is included in the public ranking. However, the Director of the Institute, after consulting the head of the research project, can replace one or more of the winners if they renounce the grant before using it, following the order of the ranking as defined in the paragraph nine.

The National Research Council will not reimburse the candidates for any expenses incurred for participation in the interviews.

## Article 8

### Formalization of the Relationship and Termination of the Contract

Within 15 days of publication of the list, the Director of the Institute will submit to the selected winner/s, in duplicate, the order that assigns the research grant, in which, among other things, the starting date of the research will be mentioned. By the deadline of 15 days from the date of receipt of the said notice, it is mandatory for the selected winner/s to return a copy of the said notice, countersigned to show their acceptance, and a declaration that she/he/they is/are not under any of the impediments of Article 3, paragraphs 3, 4, or 5 and Article 4, paragraphs 2 or 3 of the Disciplinary concerning the conferment of assignments for the carrying out of research activities in accordance with article 22 of the law 240 of 30 December 2010 ([https://archivio.urp.cnr.it/copertine/urp\\_evidenza/Nuovo\\_disciplinare\\_assegni\\_di\\_ricerca.pdf](https://archivio.urp.cnr.it/copertine/urp_evidenza/Nuovo_disciplinare_assegni_di_ricerca.pdf)). Any delay in the beginning of the research can be justified only in the cases provided for by Article 2 of this notice of selection or for reasons of force majeure duly substantiated.

The research grant cannot be held jointly with scholarships provided by the CNR or other organizations or research institutions, except those granted by the CNR or a national or foreign institution which serve to supplement the research activities of grant holders with visiting periods

abroad. The holders of research grants may attend PhD courses that do not result in the payment of scholarships.

Employees of the CNR with permanent or fixed term contracts, and permanent staff employed by other parties as indicated in Article 22, paragraph 1, of Law 240/2010, cannot apply, and an application would involve being placed on leave without payment being made to the contractor or government employee. According to Article 22, paragraph 3, of the aforementioned law, holding this grant is not compatible with participation in an undergraduate or Master's degree, a PhD with a scholarship or a medical specialization school, in Italy or abroad.

The contractor must submit to the Director, through certified electronic mail (PEC), within 30 days from the date of acceptance of the grant, the following documents prepared in accordance with the provisions of the Decree of the President of the Republic 445/2000:

- a) self-certification, indicating date and place of birth, citizenship, possession of political rights, and education;
- b) a declaration in lieu of a notice, on ordinary paper, of not having been dismissed or retired from the Public Administration (Civil Service) for persistently poor performance, not having had any other state employment revoked for having been appointed after the production of false or invalid documents, and not having been disqualified from holding public office on the basis of *res judicata*;
- c) copy of fiscal code card (codice fiscale);
- d) in case the winner is an employee of the Public Administration, before beginning the research activity she/he must submit a copy of the order under which she/he is placed on leave without pay.

Documents issued by the competent authorities of the state of which a foreign grant holder is a national must comply with the provisions in force in that state.

An individual who, after starting the planned activity, interrupts it without justification, does not carry it on regularly and continuously for the entire term, is responsible for serious or repeated misconduct or, finally, proves not to have a satisfactory attitude, may be refused, with a reasoned decision of the Director of the Institute, the further reception of the payment of the grant.

A measure referred to in the preceding paragraph will be taken on the proposal of the scientific director. If the grant recipient, for personal reasons, cannot carry through the planned activities and decides to give up the grant in advance, she/he shall promptly inform the Director of the Institute and the scientific director. It is understood, in this case, that the grant holder must return any amounts received and not due.

In the event that the funding fails, the Director of the Institute reserves the right not to confer, or to withdraw, the allowance for reasons justified by the scientific director or the funding agency. In the event of revocation, the Director will give 30 days' notice. In the case of activities already in progress, the instalment of the research grant will be paid up to the date of closure of the project.

## Article 9

### Evaluation of the Research Activity



The scientific director and the grant recipient shall, before the expiry of the contract, forward to the Director of the Institute a complete report showing the progress of the research.

The Director will consider the report using reasoned judgment and at his own discretion. In the case of a positive evaluation, and at the request of the scientific director, the Director will decide on the renewal of the grant and, in this case, on the upgrade to the next highest amount for the type of grant referred to in this notice of selection (Article 9, paragraph 5 of the Regulations).

## **Article 10**

### **Privacy Policy**

The personal data provided by the candidates will be processed for the purposes of managing this notice of selection, including the possible use of rankings, and for the subsequent award of the research grant, as specifically indicated in the information contained in the form set out in Attachment C.

The data will be processed by the National Research Council – Piazzale Aldo Moro n. 7 – 00185 Rome as data controller, in compliance with Regulation (EU) 2016/679 and Legislative Decree 196/2003. The contact point at the data controller is the director of the structure that issued the selection notice, whose contact details are: [direttore@ifac.cnr.it](mailto:direttore@ifac.cnr.it) – via Madonna del Piano, 10 Sesto Fiorentino.

Providing such data to CNR is compulsory for the evaluation of the participation requirements, and those who do not provide such data will be excluded from selection.

The interested party enjoys the rights referred to in Article 15 and the following articles of Regulation (EU) 2016/679, as specified in the information contained in the form (Attachment C), pursuant to Article 4 of this selection notice, which can be exercised in the ways indicated in the form itself.

## **Article 11**

### **Advertising**

The notice of selection shall be made public by the Director of the Institute, by posting at [www.ifac.cnr.it](http://www.ifac.cnr.it) and by publication on the website of the CNR, [www.urp.cnr.it](http://www.urp.cnr.it), and MIUR and later on the website of the European Union, in addition to particular forms of advertising specifically required by the funders of programmes.

## **Article 12**

### **Final Provisions**

Where not explicitly indicated in this notice, and where compatible, the provisions of the Regulations currently in force relative to research grants, and, mutatis mutandis, to competitions, apply.

THE DIRECTOR



# Consiglio Nazionale delle Ricerche

Istituto di Fisica Applicata "Nello Carrara"

Attachment A

To the Director of the Istituto di Fisica  
Applicata "Nello Carrara" (IFAC)

The undersigned \_\_\_\_\_

(Surname)

(Name)

Fiscal Code \_\_\_\_\_

born in \_\_\_\_\_ (province) \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

and resident in: \_\_\_\_\_ (province) \_\_\_\_\_

Street \_\_\_\_\_

ZIP \_\_\_\_\_ Tel \_\_\_\_\_

PEC address (email for foreigners): \_\_\_\_\_

asks, according to Article 22 of Law No. 240 of 30/12/2010 to be admitted to the public selection,  
with evaluation of qualifications and interviews, for the No. \_\_\_\_ research grant for conducting  
research activities under the research programme: \_\_\_\_\_

under scientific director Dr. \_\_\_\_\_.

to be conducted at the Institute of Applied Physics "Nello Carrara" (IFAC) of the CNR

With this aim, the undersigned declares herself/himself:

1) to be a \_\_\_\_\_ citizen

2) to have obtained a bachelor's/master's degree (or equivalent qualification\*) in  
\_\_\_\_\_ on the \_\_\_\_/\_\_\_\_/\_\_\_\_ from the University of  
\_\_\_\_\_ with mark \_\_\_\_\_

3) to have obtained a PhD (or equivalent foreign qualification) in \_\_\_\_\_ on  
the \_\_\_\_/\_\_\_\_/\_\_\_\_ from the University of  
\_\_\_\_\_

4) to have no prior criminal convictions and to have no criminal proceedings pending against  
her/him (otherwise, please specify).

5) to have/have not benefited from other research grants from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ and  
to have had/not have had the types of work contracts as indicated in Article 2 of the selection  
notice, with \_\_\_\_\_

The undersigned attaches to the present application:



# Consiglio Nazionale delle Ricerche

Istituto di Fisica Applicata "Nello Carrara"

- 1) a self-certification complying with Articles 46 and 47 of the Decree of the President of the Republic 445/2000 to be filled in by using the form included here as Attachment B stating the truth of all parts of the curriculum vitae included;
- 2) a list of works submitted by the candidate electronically as indicated in Article 4 of the selection notice.

Place and date

SIGNATURE\_\_\_\_\_

**\* If the qualification has been obtained abroad, documentation showing its equivalence with a qualification obtained in Italy must be presented, according to what is set out in Article 3, point b) of the present notice.**



# Consiglio Nazionale delle Ricerche

Istituto di Fisica Applicata "Nello Carrara"

FACSIMILE

Attachment B

## SELF - CERTIFICATION

### DICHIARAZIONI SOSTITUTIVE DI CERTIFICAZIONI

(Article 46 Decree of the President of the Republic 445/2000)

### DICHIARAZIONI SOSTITUTIVE DELL'ATTO DI NOTORIETÀ

(Article 47 Decree of the President of the Republic 445/2000)

The undersigned

**SURNAME** \_\_\_\_\_

**NAME** \_\_\_\_\_

**BORN IN:** \_\_\_\_\_ **PROV.** \_\_\_\_\_ **THE** \_\_\_\_/\_\_\_\_/\_\_\_\_

**RESIDENT IN:** \_\_\_\_\_ **PROVINCE** \_\_\_\_\_

**STREET** \_\_\_\_\_

**ZIP** \_\_\_\_\_ **TEL** \_\_\_\_\_

**CONSIDERING** the Decree of the President of the Republic No. 445 of 28 December 2000 on "Consolidated laws and regulations on administrative documentation" and successive amendments;

**CONSIDERING** Law No. 183 of 12 November 2011 and in particular Article 15 containing new provisions on certificates and replacement declarations (\*);

**AWARE THAT**, according to Article 76 of the Decree of the President of the Republic 445/2000, false declarations, falsification in public acts and the use of false acts are punished according to the Penal Code and special laws on the subject, declares on his/her own behalf:

**That what is declared in the following curriculum vitae et studiorum**

**including information on scientific publications corresponds to the truth**

**Curriculum vitae et studiorum**

Studies, qualifications, publications and/or technical reports and/or patents, services executed, functions accomplished, tasks, and every scientific, professional and teaching activity (chronologically ordered starting from the most recent qualification)



# Consiglio Nazionale delle Ricerche

Istituto di Fisica Applicata "Nello Carrara"

Example: description of the qualification \_\_\_\_\_

date \_\_\_\_\_ protocol \_\_\_\_\_

delivered by \_\_\_\_\_

period of activity from \_\_\_\_\_ to \_\_\_\_\_

SIGNATURE

\_\_\_\_\_

(\*) According to Article 15, paragraph 1 of the Law No. 183 of 12 November 2011, self-certifications of individual status, personal qualities and facts are valid and usable only in the private sector; in relations with the Public Administration and providers of public services, certificates are always substituted by self-certifications as set out in Article 46 and 47 of the Decree of the President of the Republic 445/2000.

## N.B.

- 1) Date and sign all the pages that make up the statement.
- 2) Under Article 38 of Presidential Decree 445/2000 the signatory to the declaration **MUST ATTACH** a photocopy of **A VALID IDENTIFICATION DOCUMENT**.
- 3) All information provided with the self-certification must be correctly identified with each reference element (example: date, protocol, title of the publication, etc.).
- 4) The CNR has the right to check, pursuant to Article 71 and for the purposes of Articles 75 and 76 of Presidential Decree No. 445 of 28/12/2000, the veracity of self - certifications produced and signed by the parties concerned.
- 5) The rules on self - certifications apply to Italian nationals and European Union nationals.
- 6) Citizens of countries outside the EU, legally residing in Italy, can use the self - certifications of Articles 46 and 47 of Presidential Decree No. 445 of 28/12/2000 for items limited to personal qualities and facts certifiable or ascertainable by Italian public entities, subject to any special provisions contained in the laws and regulations governing immigration and the condition of foreign nationals.

Outside the cases aforesaid, citizens of non-EU countries who are authorized to reside in the State may use self - certifications in cases where production of the same stems from the application of international conventions between Italy and the country of origin of the signatory.

INFORMATION ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF  
REGULATION (EU) 2016/679

Pursuant to Article 13 of the aforementioned Regulation, we inform you that:

- 1) Your personal data will be processed for the following purposes: carrying out the selection procedure, including the possible use of ranking lists and for any subsequent conferral of the grant, and for the performance of tasks of public interest or in any way connected with the exercise of public powers entrusted to the National Research Council. The data will be processed for the time necessary for the selection and, if the research grant is provided, for the entire period of the relationship established with the holder of the research grant and, after termination, for the possible fulfilment of legal obligations in accordance with the existing rules on the conservation of administrative records. The data will be processed in digital and analogue form, with methods of organization and processing related to the purposes indicated above and, in any case, in order to ensure security and confidentiality.
- 2) The provision of data is mandatory for the performance of the selection procedure; any refusal to provide such data means that participation in such procedure is impossible.
- 3) The Director who issued the selection notice, the person responsible for the procedure, the staff responsible for managing the various stages of the procedure, and the members of the Examining Committee and the secretary may become aware of the data in question in order to achieve the purposes indicated above..
- 4) The data controller is the National Research Council - Piazzale Aldo Moro n. 7 - 00185 Roma PEC: protocolloammcen@pec.cnr.it, whose contact point is indicated in Article 10 of the selection notice, entitled "Processing of personal data".
- 5) The contact details of the data protection officer are: E-mail: rpd@cnr.it; PEC: protocolloammcen@pec.cnr.it at the National Research Council - Piazzale Aldo Moro n. 7 - 00185 Rome.
- 6) The final ranking of merit will be published in the manner indicated in Article 7 of the selection notice, entitled "Selection and ranking procedures".
- 7) The following information about the winning candidate will also be disseminated on the CNR website, in the "Transparent Administration" section, pursuant to and for the purposes of Article 15, paragraph 1, of Legislative Decree No. 33/2013: a) the details of the assignment document, b) the curriculum vitae presented by the candidate, and c) the fees, however named, relative to the research grant.
- 8) At the end of the selection procedure, within the limits relevant to the aforementioned purposes, the candidate's data may be disclosed to third parties, in compliance with the obligations established by law, regulation, and national and Community legislation, as well as provisions issued by authorities legitimized by supervisory and control bodies, pursuant to Article 6 of Regulation (EU) 2016/679.
- 9) As an interested party, the candidate has the right to ask the data controller for access to personal data concerning him/her and to exercise the rights referred to in Articles 15 and the following Articles of Regulation (EU) 2016/679, including requesting the correction or cancellation of the same or the limitation of the treatment or to oppose the treatment by submitting a specific request to the contact referred to in paragraph 5 above.





# Consiglio Nazionale delle Ricerche

Istituto di Fisica Applicata "Nello Carrara"

10) As an interested party, if the conditions are met, the candidate can lodge a complaint with the Garante per la protezione dei dati personali (Guarantor for the protection of personal data) as the supervisory authority according to the established procedures.

The undersigned (Surname Name) \_\_\_\_\_

born in \_\_\_\_\_ (province) \_\_\_\_\_ date \_\_/\_\_/\_\_

and resident in: \_\_\_\_\_ (province) \_\_\_\_\_

For acknowledgment

Date \_\_\_\_\_ (SIGNATURE) \_\_\_\_\_